BRACKNELL FOREST BOROUGH COUNCIL LIST OF FORTHCOMING NON-KEY DECISIONS (03 JUNE 2016)

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor: Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Janette Karklins, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF NON-KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
1061007	Appointment of Representative to the Bracknell Forest Standing Advisory Council on Religious Education	Executive Member for Children, Young People & Learning 30 May 2016
1061034	Extension of Occupational Health Contract	Executive Member for Transformation & Finance 6 Jun 2016
1061422	Leisure and Culture - Improvements to Libraries and Parks and Open Spaces	Executive Member for Culture, Corporate Services and Public Protection 13 Jun 2016
1061543	Leisure and Culture - Improvements to Libraries and Parks and Open Spaces	Executive Member for Culture, Corporate Services and Public Protection 13 Jun 2016
1060578	Annual Report on the Statutory Roles and Responsibilities of the Director of Children's Services and the Lead Member for Children's Services 2015- 16	Executive 14 Jun 2016
1060787	Complaint Against Bracknell Forest Council - Ombudsman Decision	Executive 14 Jun 2016
1060765	Corporate Performance Overview Report	Executive 14 Jun 2016
1061601	Parks and Open Spaces Quality Improvement - Binfield Football Club	Executive Member for Culture, Corporate Services and Public Protection 17 Jun 2016
1058313	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Jun 2016
1061585	Youth Offending Service Inspection	Executive 19 Jul 2016
1060085	Complaints against Bracknell Forest Council in 2015-16	Executive 27 Sep 2016
1060766	Corporate Performance Overview Report	Executive 27 Sep 2016
1058314	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Sep 2016
1056283	ICT Strategy / Digital Internal	Executive 18 Oct 2016
1060767	Corporate Performance Overview Report	Executive 13 Dec 2016
1058315	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Dec 2016
1060842	Corporate Performance Overview Report	Executive 11 Apr 2017

BRACKNELL FOREST COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a non-key decision on 30 May 2016 in respect of the following:

TITLE: Appointment of Representative to the Bracknell Forest Standing Advisory Council on Religious Education

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To appoint a Church of England representative to fill a vacancy on the Standing Advisory Council on Religious Education.

ISSUE REFERENCE: 1061007

FIRST PUBLISHED: 29 April 2016

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lizzie Rich, Democratic Services Assistant Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352253 elizabeth.rich@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a non-key decision on 6 Jun 2016 in respect of the following:

TITLE: Extension of Occupational Health Contract

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To seek approval to exercise the final one year extension of the Occupational Health contract, until 30 June 2017.

ISSUE REFERENCE: 1061034

FIRST PUBLISHED: 3 May 2016

The Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Nikki Gibbons, Chief Officer: Human Resources Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352198 nikki.gibbons@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 13 Jun 2016 in respect of the following:

TITLE: Leisure and Culture - Improvements to Libraries and Parks and Open Spaces

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

This report seeks approval for the allocation of S106 contributions to fund an access and education improvement project at Bill Hill

ISSUE REFERENCE: 1061422

FIRST PUBLISHED: 12 May 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side Environment, Culture & Communities, Time Square Tel: 01344 351226 stephen.chown@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 13 Jun 2016 in respect of the following:

TITLE: Leisure and Culture - Improvements to Libraries and Parks and Open Spaces

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

This report seeks approval for the allocation of S106 contributions to fund an access and education improvements project at South Hill Park

ISSUE REFERENCE: 1061543

FIRST PUBLISHED: 16 May 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side Environment, Culture & Communities, Time Square Tel: 01344 351226 stephen.chown@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Jun 2016 in respect of the following:

TITLE: Annual Report on the Statutory Roles and Responsibilities of the Director of Children's Services and the Lead Member for Children's Services 2015-16

SERVICE AREA: Children, Young People and Learning

PURPOSE OF DECISION:

For the Executive to endorse the report and note the range of activity undertaken by the Director of Children's Services and the Lead Member for Children's Services in fulfilling the statutory guidance

ISSUE REFERENCE: 1060578

FIRST PUBLISHED: 7 April 2016

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Dr Janette Karklins, Director of Children, Young People & Learning Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354182 janette.karklins@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Jun 2016 in respect of the following:

TITLE: Complaint Against Bracknell Forest Council - Ombudsman Decision

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To inform the Executive of a finding of maladministration

ISSUE REFERENCE: 1060787

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sanjay Prashar, Borough Solicitor Legal Services, 4th Floor, Easthampstead House sanjay.prashar@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Jun 2016 in respect of the following:

TITLE: Corporate Performance Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the fourth quarter of 2016.

ISSUE REFERENCE: 1060765

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 abby.thomas@bracknell-forest.gov.uk, Jean Thomson, PA to the Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 jean.thomson@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 17 Jun 2016 in respect of the following:

TITLE: Parks and Open Spaces Quality Improvement - Binfield Football Club

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

To approve the release of S106 funds to Binfield Football Club as a grant to support improvement of the recreational facilities at Hill Farm, Binfield.

ISSUE REFERENCE: 1061601

FIRST PUBLISHED: 20 May 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side Environment, Culture & Communities, Time Square Tel: 01344 351226 stephen.chown@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Jun 2016 in respect of the following:

TITLE: Discretionary Rates Relief - New Applications

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To consider new applications for discretionary rate relief and hardship relief

ISSUE REFERENCE: 1058313

FIRST PUBLISHED: 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352097 sarah.kingston@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 19 Jul 2016 in respect of the following:

TITLE: Youth Offending Service Inspection

SERVICE AREA: Children, Young People and Learning

PURPOSE OF DECISION:

To inform the Executive of the outcome of the recent Inspection (short quality screening) carried out by Her Majesty's Inspectorate of Probation (HMIP) and to approve the action plan.

ISSUE REFERENCE: 1061585

FIRST PUBLISHED: 18 May 2016

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Karen Roberts, Head of Youth Offending Services, Bracknell Forest Council Youth Offending Services, 76 Binfield Road, Bracknell, Berkshire, RG42 2AR Tel: 01344 354327 karen.roberts@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 27 Sep 2016 in respect of the following:

TITLE: Complaints against Bracknell Forest Council in 2015-16

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To brief the Executive on complaints made against the Council in 2015-16

ISSUE REFERENCE: 1060085

FIRST PUBLISHED: 16 March 2016

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Richard Beaumont, Head of Overview & Scrutiny Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352283 richard.beaumont@bracknell-forest.gov.uk, Jean Thomson, PA to the Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 jean.thomson@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 27 Sep 2016 in respect of the following:

TITLE: Corporate Performance Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the first quarter of 2016/17

ISSUE REFERENCE: 1060766

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 abby.thomas@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Sep 2016 in respect of the following:

TITLE: Discretionary Rates Relief - New Applications

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To consider new applications for discretionary rate relief and hardship relief

ISSUE REFERENCE: 1058314

FIRST PUBLISHED: 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Debbie Eley, PA to Director of Corporate Services Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1JD Tel: 01344 355603 debbie.eley@bracknell-forest.gov.uk, Sarah Kingston, Revenue Services Manager Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352097 sarah.kingston@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 18 Oct 2016 in respect of the following:

TITLE: ICT Strategy / Digital Internal

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.

ISSUE REFERENCE: 1056283

FIRST PUBLISHED: 9 September 2015

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Pat Keane, Chief Officer: Information Services ICT Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351790 pat.keane@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 13 Dec 2016 in respect of the following:

TITLE: Corporate Performance Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the second guarter of 2016/17.

ISSUE REFERENCE: 1060767

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 abby.thomas@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Dec 2016 in respect of the following:

TITLE: Discretionary Rates Relief - New Applications

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To consider new applications for discretionary rate relief and hardship relief

ISSUE REFERENCE: 1058315

FIRST PUBLISHED: 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Debbie Eley, PA to Director of Corporate Services Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1JD Tel: 01344 355603 debbie.eley@bracknell-forest.gov.uk, Sarah Kingston, Revenue Services Manager Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352097 sarah.kingston@bracknell-forest.gov.uk.

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 11 Apr 2017 in respect of the following:

TITLE: Corporate Performance Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the third quarter of 2016-17

ISSUE REFERENCE: 1060842

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 abby.thomas@bracknell-forest.gov.uk, Jean Thomson, PA to the Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 jean.thomson@bracknell-forest.gov.uk.